

ARIBA SUPPLIER ENABLEMENT PROCESS



***Supplier registration can only be completed upon receipt of the first Ariba PO**

***Existing suppliers**

Requestor validates and sends supplier contact information to Master Data

***Existing suppliers**

Supplier master data record updated with contact information and extended into Ariba



Training requests and Ariba technical queries from suppliers should be directed to aribasuppliersupport@ventia.com

Supplier training sessions run multiple times per week, dates to be announced soon. Requisitioners are strongly encouraged to attend.

Link to Supplier Quick Reference Guides:

<https://www.ventia.com/page/ariba>

